

# Brentwood Borough Council Community Infrastructure Levy Instalment Policy

Adopted 27th September 2023 | Effective 15th January 2024

## Instalment Policy

The levy rates are required to be paid to the Council through the following instalments following the provision of a CIL Demand Notice issued by the Council.

Overall CIL liability	Payment instalments
£5,000 or less	Payment in full within 60 days (as per regulations)
£5,000.01 - £19,999.99	Instalment 1: 50% within 60 days Instalment 2: 50% within 180 days
£20,000 - £99,999.99	Instalment 1: 25% within 60 days Instalment 2: 25% within 180 days Instalment 3: 25% within 365 days Instalment 4: 25% within 540 days
£100,000 - £499,999.99	Instalment 1: 20% within 60 days Instalment 2: 20% within 180 days Instalment 3: 20% within 365 days Instalment 4: 20% within 540 days Instalment 5: 20% within 730 days
£500,000 or more	Agreement of project specific payment schedule

Any and all outstanding instalments become due immediately on completion of the final unit irrespective of the schedule shown in the table above.



### Contact Brentwood Borough Council:

Website: [www.brentwood.gov.uk](http://www.brentwood.gov.uk)

Email: [planning.policy@brentwood.gov.uk](mailto:planning.policy@brentwood.gov.uk)

Tel: 01277 312500

Address: Brentwood Borough Council, Town Hall,  
Ingrave Road, Brentwood, CM15 8AY