PUBLIC NOTICE OF APPLICATION

APPLICATION TO VARY A PREMISES LICENCE
(Section 34, Licensing Act 2003)

Name of Applicant	
Postal address of premises or a description to enable the location to be identified.	
Description of the proposed variation.	

The Licensing Register may be inspected at the Town Hall, Ingrave Road, Brentwood, Essex, CM15 8AY between 8.30 am and 5.00 pm Monday to Thursday and between 8.30 am and 4.30 pm Friday, excluding public holidays. Details are also provided on Brentwood Borough Council's website at www.brentwood.gov.uk.

Any representations by a Responsible Authority or Interested Party must be made in writing to the Licensing Authority at the above address by…….

It is an offence knowingly or recklessly to make a false statement in connection with an application punishable on summary conviction by a maximum fine of £5,000.

Notes: ***<u>The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Regulations 25 & 26.</u>***

1. ***Representations by a Responsible Authority or an Interested Party must be made during a period of 28 consecutive days starting on the day after the day on which the valid application is given to the Licensing Authority. The closing date for receipt of representations should be calculated accordingly.***

2. ***<u>Publication in a local newspaper</u>***

A Notice must be published in a LOCAL NEWSPAPER circulating IN THE VICINITY OF THE PREMISES.

IF THERE IS NO LOCAL NEWSPAPER, the Notice may be published in a CIRCULAR OR SIMILAR DOCUMENT circulating IN THE VICINITY OF THE PREMISES.

The Notice must be published on AT LEAST ONE OCCASION during the period of TEN WORKING DAYS starting on the day after the day on which the valid application was given to the Licensing Authority (Brentwood Borough Council).

It is for the applicant to decide in which local newspaper to publish this Notice but the Licensing Authority believes that a reasonable interpretation of 'a local newspaper' in the relevant Regulation would include publication in the Brentwood Gazette or Brentwood & Billericay Weekly News. Applicants are advised to contact the Licensing Authority for clarification if it is intended to use any other publication.

3. ***<u>Notice at the Premises</u>***

A Notice must be displayed PROMINENTLY at or on the premises to which the application relates where it can be conveniently read from the exterior of the premises.

The Notice must be of a size EQUAL TO OR LARGER THAN A4 paper and must be on PALE BLUE coloured paper.

It must be PRINTED LEGIBLY IN BLACK INK or TYPED IN BLACK in a FONT SIZE EQUAL TO OR LARGER THAN 16 (this size).

In the case of premises covering an area of more than 50 METRES SQUARE, a further Notice in the same form must be displayed EVERY 50 METRES along the exterior of the premises abutting any highway.

The Notice must be displayed for a period of NO LESS THAN 28 CONSECUTIVE DAYS starting on the day after the day on which the application was given to the Licensing Authority (Brentwood Borough Council).